

OSU Libraries' Robert Lundeen Library Faculty Development Award

APPLICATION

INSTRUCTIONS Submit a digitally completed application packet to the Robert Lundeen Award Committee electronically to Karyle Butcher, University Librarian, by April 30, 2010.

Date of Application: April 28, 2010
Title of Proposal: Digital Preservation Policy and Planning
Expected Length of Activity: 8 months
Total Funds Requested: \$800
Primary Applicant Name: Michael B. Klein Academic Rank and Working Title: Assistant Professor, Digital Applications Librarian Campus Mail Address: 121 The Valley Library Telephone and E-mail Address: 541-737-3443 Michael.Klein@oregonstate.edu
Co-Applicant(s) None
Summary & Rationale (2-3 paragraphs) Describe the thesis, problem or issue you will examine and the rationale. <ul style="list-style-type: none">• Preservation of digitized and born-digital materials continues to be a difficult task that requires long-range planning, policies, and project management. While there are a number of existing standards and evaluation/certification criteria for digital repositories, there is no clear road map. Developing a preservation policy and plan that will best serve the needs of the university and its consortial partners requires a thorough understanding of the state of the art from both a theoretical and a practical perspective.• I will: Participate in face-to-face, webinar, and self-paced web training programs offered by OCLC and BCR. Engage with others working on the difficult, still-unsolved issues involved in digital curation, management, and preservation, especially in online venues and virtual events such as CURATEcamp. Explore standards and solutions that are just making the leap from research into practice, like the California Digital Library's Curation Microservices model. Summarize my findings and experiences for OSU Library faculty, staff, and administration, as well as the Orbis Cascade Digital Services Team. In the long term, work with OSU Libraries and our partners to develop a set of preservation policies that will ensure that our materials will continue to be available to researchers in perpetuity.

Goals & Expected outcomes

- Get up to speed with current research, practice, and issues in the fields of digital curation and preservation
- Enhance and promote OSU Libraries' role as a leader in digital preservation partnerships with other member institutions of the Orbis Cascade Alliance, GWLA, and beyond
- Build the foundation of a strong digital preservation plan for OSU Libraries and its partners

Methodology & Timeline for completion

- May – June 2010:
 - Identify training opportunities in the areas of interest. Much of this work has already been done, and continues to evolve, with colleagues from the Orbis Cascade Digital Services Team Preservation/Policy Subgroup (DSTP/P). (less than 1 hour per week)
- July – October 2010:
 - Attend BCR Digital Preservation for Digital Collaboratives Workshop, August 3-4, San Jose, CA (2 days + ½ day travel each way). *\$150 registration + \$160 lodging + \$300 airfare/transportation = \$610 + taxes/fees*
 - Participate in 3-4 webinars and self-paced training (approx. 6 hours). *\$35 each through OCLC.*
- November – December 2010:
 - Prepare final report. (2 hours per week)
- Ongoing:
 - Participate in email list discussions with members of the digital curation community

Dissemination plan Include details about potential venues and audiences within OSU Libraries and/or in the field

In addition to the OSU Libraries faculty, staff, and administration, the Orbis Cascade Digital Services Team has a particular interest in digital preservation policy. The results of this project will be used to build a foundation for good preservation practice within the OSU Libraries, as well as a starting point for collaborative efforts in digital curation and preservation within the Orbis Cascade Alliance, the Northwest Digital Archives, and other partnerships.

Does the proposal require any of the following

- Release time yes no
 - If yes, include signature(s) of person(s) authorized to approve release time
 - If yes, expected hours and covered duties
- Use of Human Subjects yes no
 - If yes, attach appropriate university form to the application.

The process of obtaining IRB approval or a determination of exemption from subject protection regulations does not have to be completed prior to submitting your grant proposal. However, the grant cannot be awarded without evidence that the approval or exemption has been obtained.

Budget

Total amount requested from Lundeen Award Fund \$800

Other funding obtained or expected (amount and source)

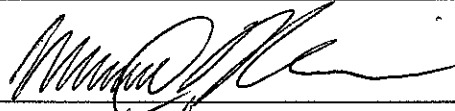
Salaries

Supplies

Travel \$510 (including lodging)

Other Expenses \$290 (registration fees for classes, webinars, and self-directed training materials)

Signatures of all applicants



Other Required Signatures
(e.g. Release Time Authorization)



Appendices CV and Previous Awards

NOTE: Grant proposals are confidential until funding decisions are made.

Form adapted from Librarians Association of the University of California Research Grants Program
<http://www.ucop.edu/lauc/committees/rpd/rescover.doc>