



Assessment Annual Report

Service or Collection

Guin Library

Fiscal Year

Fiscal year 21 (July 2020 – June 2021)

Overview

Guin Library remained closed to the public and to most HMSC faculty, staff and students throughout FY21. In Fall 2020, we added a doorbell pickup service 3 days/week. The Orbis Cascade courier resumed delivery as did the Lincoln County Library District courier. The Library Technicians began working onsite in alternating weeks. We also allowed the graduate students and faculty with carrels back into the space. In June 2021, staff returned to normal working hours of Monday – Friday from 8am – 5pm but continued rotating weeks. The summer students, faculty and interns were given keycard access. The Orbis Cascade courier resumed daily deliveries.

Happy birthday to our current Guin building on July 4, 2020. We created a LibGuide covering our history and used it to promote our history during a very small fundraising campaign. While we were closed, we received new furniture for the back corners of the library along with individual clamshell workspaces. The Library's kitchen was remodeled and a dishwasher was added along with additional counter space. We also installed a gas insert into our fireplace and did some cosmetic updating of that seating area. The HMSC campus wifi was upgraded with new network connections installed for our public computers. A SenSource scanner was installed to count the number of people entering the library and our security camera was turned on. We also turned to LibGuides to create a more usable new book list that has an archive feature so that people can refer back to previous months. A marine science LibGuide was created to help our remote students find resources more quickly.

Strategic Significance:

Despite being physically closed, we continued to provide our high quality services and expertise to the HMSC, OSU and marine science communities. We successfully re-thought our delivery methods for our mostly home-bound communities. Our remodeling and furniture additions will improve our users' experiences as we re-open in Fall Quarter 2021.

Takeaways:

Services: We continued to provide excellent service to the HMSC community despite being closed.

- Our ILL lending to other libraries increased 44%. This is an indication of our unique subject content and the fact that our library continued to provide ILL services despite being physically closed. Our FEDEX home and e-campus delivery numbers also increased as expected.
- We digitized items for course reserves and moved our physical course reserves to the classrooms and labs for easy access.
- While our overall circulation numbers declined, we were still able to provide physical items through our doorbell pickup service and our home delivery packages.
- Our new books and marine science LibGuides showed good usage despite only being available for a few months.

Spaces: We used the time while the library and HMSC campus was closed to do planned upgrades to the space. It was an ideal time to do the noisy remodeling in our kitchen and fireplace seating area.

Organizational culture and planning: Two-thirds of Guin's staff were hired less than 3 months before the initial pandemic shutdown. Regular onboarding and networking activities were then disrupted for almost two years. Most of our normal HMSC classes and internship programs were primarily remote.

Next Steps:

- It will take time to develop new workflows and processes in the Guin Library. It will not be a simple matter of returning to normal. Some of the changes made during the pandemic (by HMSC and by OSULP) will become permanent, but we will not know the extent of that change for some time.
- Continue to look at plans for library spaces in light of new spaces available in the Marine Studies building. Our seminar room space needs to be more flexible as it becomes both a classroom and a meeting space.

Assessment:

Since we were closed, and the HMSC campus was largely closed as well, we depended on numerical statistics for our assessment activities. While some of our circulation numbers dropped as expected, our lending numbers increased. The work we did on creating

Respectfully submitted,

Signature of the person (or persons) who prepared this report

Date submitted

Attachments

Appendix A: Assessment Data

LibGuide	Creation Date	2020-2021
Guin Library History	July 2020	178
Guin Library New Books	May 2021	81
Marine Science	June 2021	61

Interlibrary Loan/Document Delivery	2017-18	2018-19	2019-20	2020-21	% of prev yr
ILL Borrowing	168	137	79	77	-3%
ILL Lending	282	258	235	338	44%
Scan & Deliver - Guin Patrons	85	69	39	33	-15%
Scan & Deliver - Guin filled for Valley Patrons	0	102	110	113	3%
IAMSLIC	0	143	139	71	-49%
In House Usage	1176	1190	675	596	-12%
Valley items sent to Guin	80	112	43	66	53%
Items sent to Ecampus Students		33	17	29	71%
Items for Home Delivery due to COVID				29	

Circulation	Loans (In House + Not In House)	Returns	Renewals	Lost	Claimed Returns	Auto Renewals	Recalls
2018/2019	877	865	132	21	0	546	40
2019/2020	707	684	99	32	0	506	30
2020/2021	331	305	45	9	0	134	4